

ADDENDUM

The following information is an addendum to the Local Unified Plan PY 14 for Workforce Service Area Stearns-Benton WSA #17. Reference TEGL 33-11.

Item 12 -

Section C – Page 29, paragraph 2.

The law states that Disabled Veteran Outreach Program Specialists (DVOPS) are to provide services to veterans with a **Significant Barrier to Employment (SBE)**. This means that not all veterans coming into a WorkForce Center ~~will (need to) see a~~ **are seen by a DVOP. or an LVER.**

Item 13 -

Section C – Page 29, paragraph 1.

Job Service: At their initial visit to the WorkForce Center, the veteran will either self disclose their veteran status or staff will inquire if they are a veteran. The veteran is then given a self assessment questionnaire available at the reception desk. Upon completion of the self assessment form, the veteran will either meet with the ~~Local Veteran Representative~~ **DVOP or partner staff depending on availability of the DVOP. If neither the DVOP nor the partner staff are available the veteran will be contacted immediately by WorkForce Center staff. immediately or he/she will be contacted by the Veteran Representative staff to set up an appointment to be seen.** During this meeting, the ~~Veteran Representative~~ **DVOP** will inquire about their current situation to determine if there are barriers to the veteran returning to work or address the information on the questionnaire regarding the barriers the veteran has self-disclosed. ~~Veteran Representatives~~ **DVOPS** are knowledgeable about the programs and services available in the WorkForce Center and are aware of the community resources that the veteran may be eligible to access for further assistance. The veteran is assisted in registering on and submitting their resume on MinnesotaWorks.net and informed of the universal workshops offered by Job Service staff.

Item 14 –

Section C - Page 30

14. What is your process for referral to appropriate program staff, or in the case of a Veteran with an **Significant Employment Barrier**, to the ~~local Veterans Employment Representative~~ **DVOP?**

Section C – Page 30, paragraph 1.

Job Service: For referrals to the appropriate program staff, the Veteran Representative will give the veteran the specific contact information and/or often directly contact the program staff person with the referral information. The ~~Local~~ Veteran Representative provides outreach services at the Veteran's Administration Hospital and works closely with their staff to provide services to those veterans who are in transition to employment. Outreach services are also provided in the western part of Stearns County in Sauk Centre, MN on a bimonthly basis by appointment. Coordination of services and referral also occurs with the County Service Officers in both Stearns and Benton Counties as well as with the local VFW and American Legion.

SIGNATURE PAGEWorkforce Service Area Name Stearns-Benton WSA #17Workforce Investment Board Name Stearns-Benton Workforce Council

Name and Contact Information for the WIB Chair:

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I, the undersigned, attest that this addendum submittal is part of the Program Year 2014 Local Unified Plan for our WIB/WSA and hereby certify that this LUP has been prepared as required, and is in accordance with all applicable state and federal laws, rules and regulations.

Workforce Investment Board ChairName John HergesTitle Workforce Investment Board ChairSignature Date 4/24/2015